



Creating an Alias Record

Contents

Scanco Portal setting	2
Main Applications – Alias Item icon	3
Alias Prompt	4
Item Prompt	5
Confirmation for Entry	6
Record Collection Confirmation	6
Where does the Data show up in Sage?	6

Scanco Support Email - support@scanco.com
Scanco Support Phone number - 330-645-9959 Opt. 3



Scanco Portal setting

The Scanco Portal is where you make changes to the settings regarding how the programming functions.

The web address for the portal is: Sales.Scanco.com

Your portal settings were set up during the installation, and are refined during training.

Additional adjustments to the portal can be made by your System Administrator.

Enabling Alias Item Activities

On the Scanco Portal, Allow Alias Item Activities must be enabled.

Allow Alias Item Inquiry Activities

For more information about:

- [Lookups screens](#) - Explains the various lookups within Warehouse 100 for iOS and Android.
- [Send Button in all applications](#) – Explains the Send data to Sage process.



Main Applications – Alias Item icon

Press 'Alias Item' icon to enter the application.

Buttons



Send: to send all data collected in all applications.



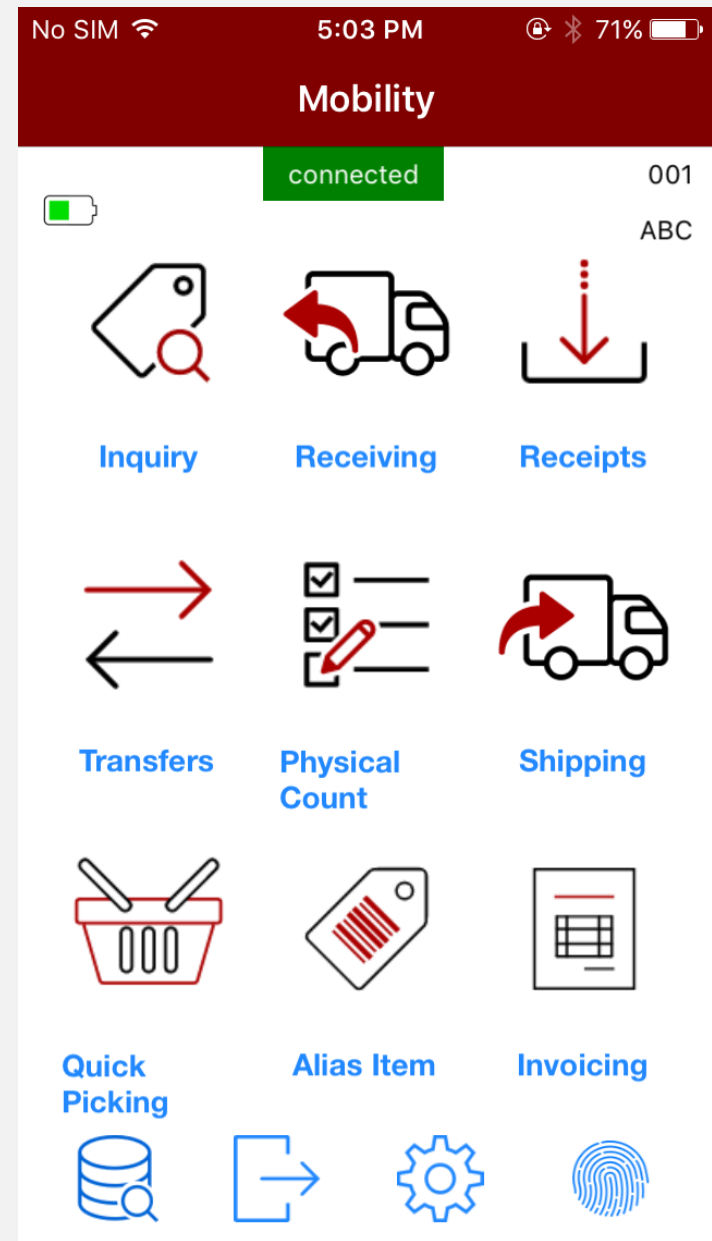
Setting: to adjust settings.



Logout: to change users or companies.



Status: to check if you have sent all data collected to Sage.

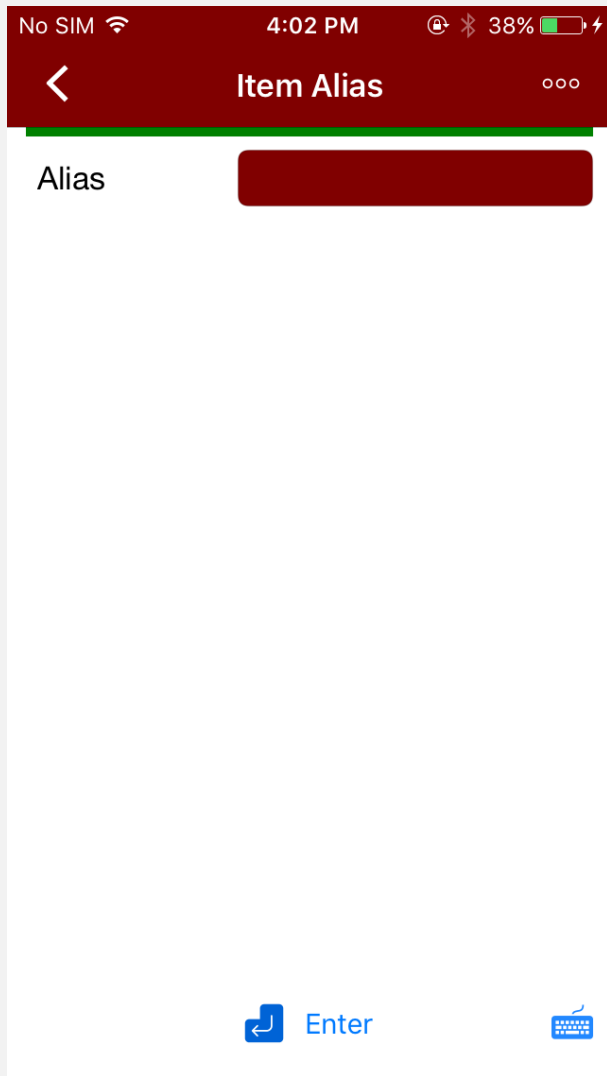




Alias Prompt

Best possible situation would be to scan the manufacturer's barcode at this prompt.

Second option is to use the on-screen keyboard to enter the manufacturer's item number.

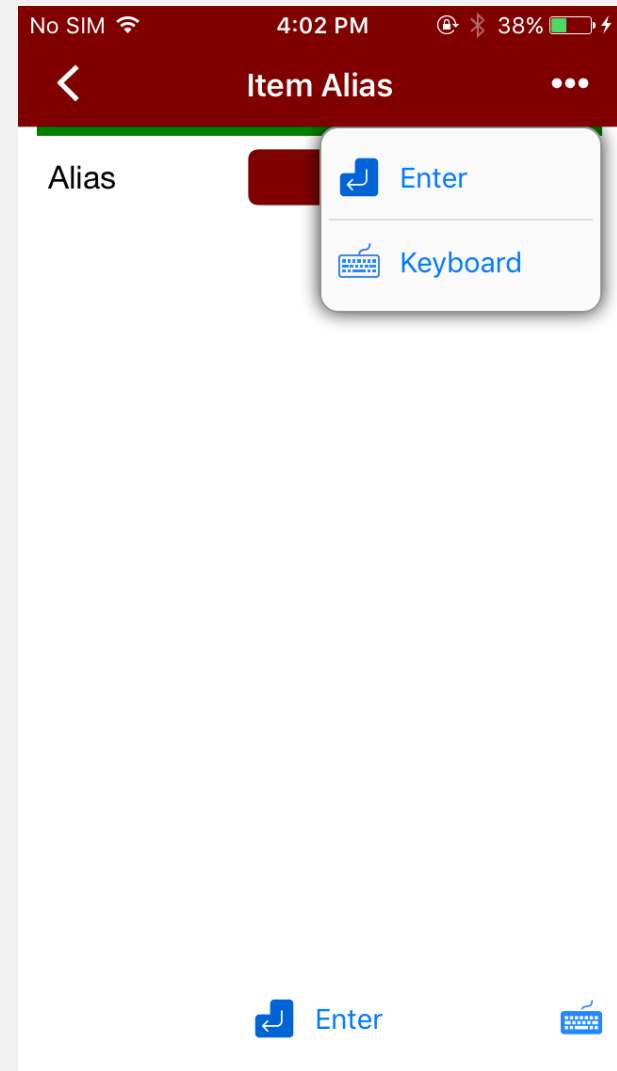


Buttons

Back: at top left, to move back to Main Applications screen.

Enter: press after keying in data at Batch prompt.

Keyboard: for on-screen keyboard.

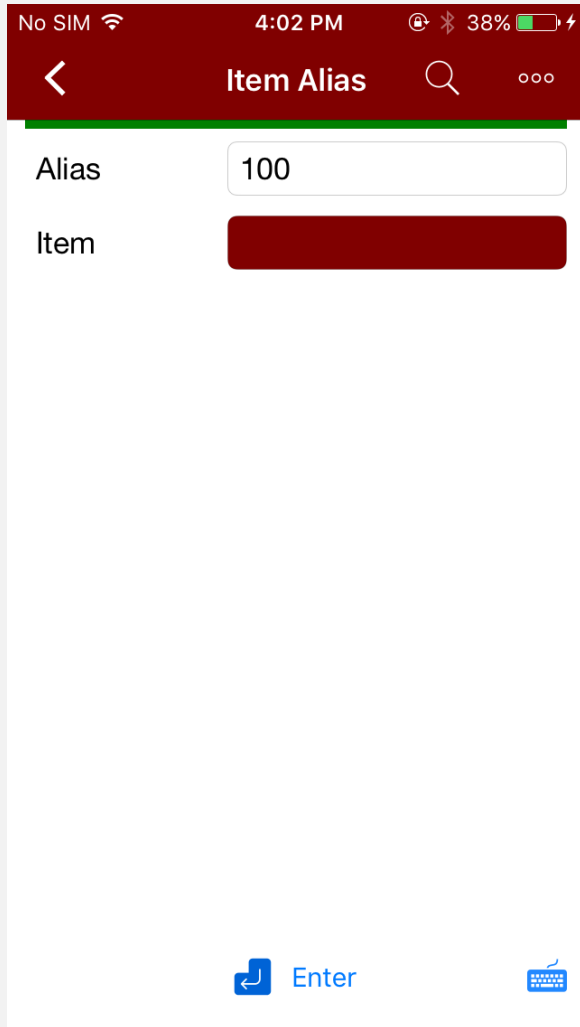




Item Prompt

If possible, scan your company's item number.

Other options are to use the on-screen keyboard, or use Lookup to enter your company's item number.



Buttons

Back: at top left, to move back to Main Applications screen.

Enter: press after keying in data at Batch prompt.

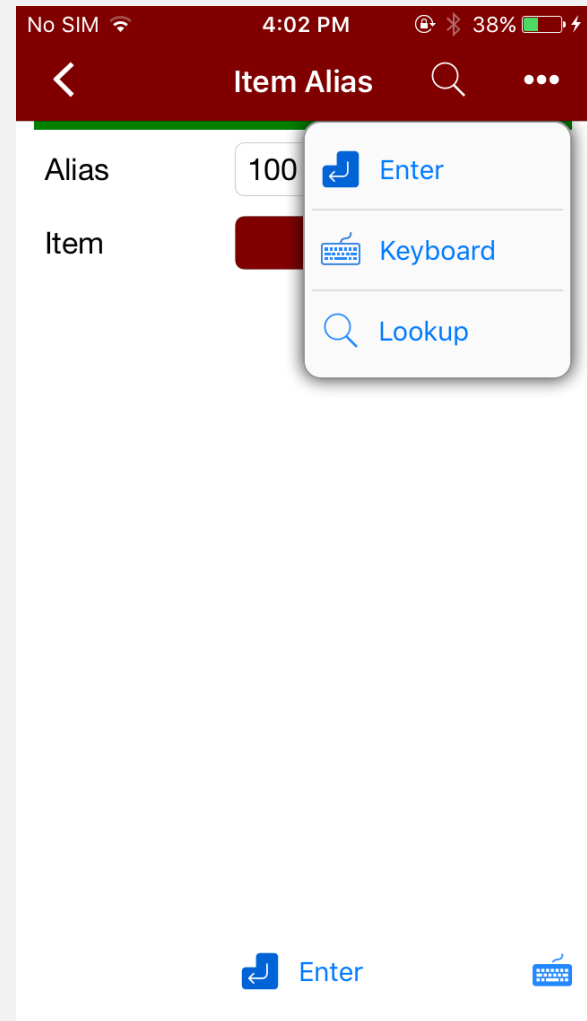
Keyboard: for on-screen keyboard.

Buttons

Back: at top left, to move back to Main Applications screen.

Enter: press after keying in data at Batch prompt.

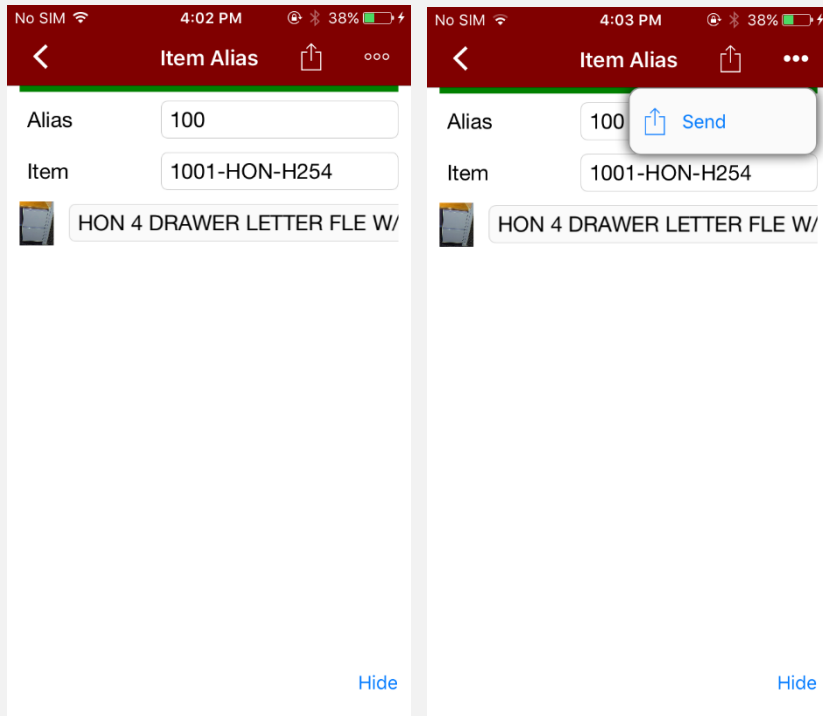
Keyboard: for on-screen keyboard.





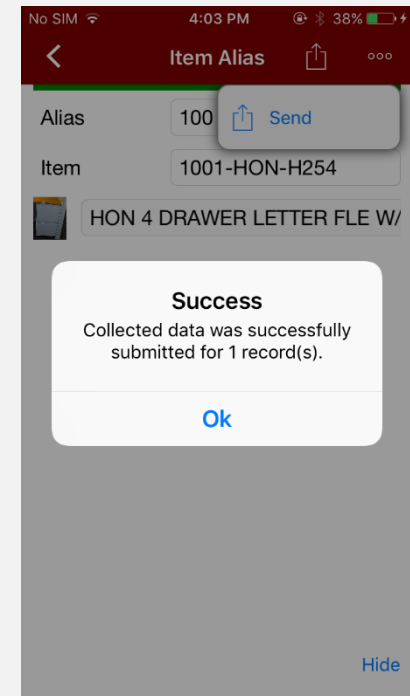
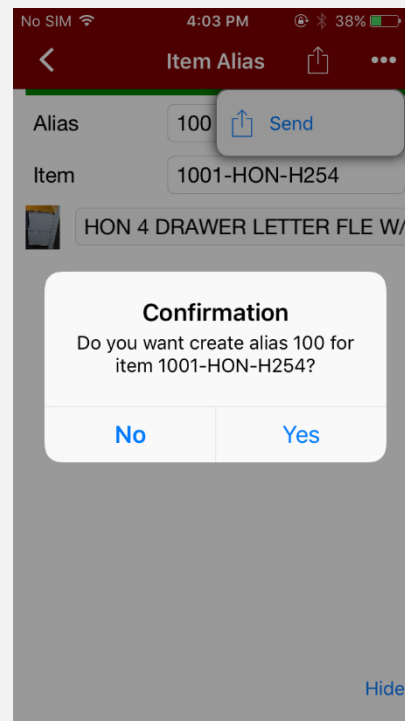
Confirmation for Entry

If the data displayed is correct, press 'Send'.



Record Collection Confirmation

Press Yes to confirm, No to cancel.





Where does the Data show up in Sage?

Inventory Management > Item Maintenance > Alias button

The screenshot shows the Sage 100 ERP interface. On the left is a navigation tree with 'Inventory Management' > 'Main' > 'Item Maintenance' highlighted. The main window is 'sage* Item Maintenance (ABC) 6/17/2016' for item '1001-HDN-H252'. The 'Alias...' button is highlighted with a red box. An 'Alias Item Maintenance' dialog box is open, also highlighted with a red box, showing 'Alias Item No.' 9 and 'Item Code' 1001-HDN-H252. Red arrows point from the dialog box back to the 'Alias...' button in the main window.

Item Maintenance Data:

Item Code	1001-HDN-H252
Description	HON 2 DRAWER LETTER FLE W/O LK
Product Line	WF&A WORKSTATION FURN & ACCESS
Product Type	Finished Good
Valuation	FIFO
Procurement	Buy
Unit of Measure	EACH
Purchases	EACH
Sales	EACH
Price Code	STD STANDARD QUANTITY PRIC
Default Whse	000 CENTRAL WAREHOUSE
Primary Vendor	01-CONT Container Corporation Of Usa
Warranty Code	30 DAY 30 days from shipment
Retail Price	84.000
Standard Cost	32.750
Item	34.250
Allocated	.000
Total	34.250
Available	2,670.00
In Shipping	.00
On H	988.00 1.00

Alias Item Maintenance Dialog Data:

Alias Item No.	9
Item Code	1001-HDN-H252
Description	HON 2 DRAWER LETTER FLE W/O LK
Type	General